

## Checklist: Inpatient rehabilitation facility (IRF) documentation

This checklist is intended to provide Healthcare providers with a reference to use when responding to Medical Documentation Requests for Inpatient Rehabilitation Facility (IRF) services. Healthcare Providers retain responsibility to submit complete and accurate documentation.

### Check Documentation Requirements

Please submit a mandatory advanced beneficiary notice (ABN) if issued.

Pre-admission screening

Post-admission physician evaluation

Physician's orders and progress notes for dates of service, as well as the overall plan of care

Nurse's notes, medication and treatment records.

Completed admission/discharge IRF PAI assessment

Clinical documentation to support PAI assessment (i.e. clinical records from preceding acute care stay, transfer sheets, discharge summary, social service, history & physical).

Records for physical therapy, occupational therapy, speech therapy, and \*initial evaluation/all progress notes/treatment records (verifying treatment plan, goals, minutes). \*decubitus records (if applicable) for service.

Documentation to support HIPPS code.

FIM records

Itemized bill

### Disclaimer

This material is proprietary information of First Coast Service Options, Inc. This material may not be duplicated, in whole or in part, for profit-making purposes. First Coast and its staff make no representation, warranty or guarantee this compilation of Medicare information is not error-free, nor that use of this information will prevent differences of opinion or disputes with Medicare.