

Checklist: Clinical Labs

This checklist is intended to provide health care providers with a reference for use when responding to medical documentation requests pertaining to clinical lab drug testing. Health care providers retain responsibility to submit complete and accurate documentation.

Note: To print and include this checklist with your medical documentation, click the print button at the end of this form.

Documentation Requirements

- Documentation to support a signed order for lab test or medical records to support the intent to order by the treating physician, (e.g., signed office visit note, signed progress note, or signed physician order/requisition)
- Documentation to support the medical necessity of the lab tests ordered and frequency in accordance with all Medicare regulations and any applicable national coverage determinations (NCDs) or local coverage determination (LCD L36393 Controlled substance monitoring and drugs of abuse testing) for Jurisdiction N.
- Documentation to include lab test results.
- Signature attestation or signature log (for illegible signatures) from physician's progress notes supporting medical necessity or intent to order.

Disclaimer: This checklist was created as an aid to assist providers. This aid is not intended as a replacement for the documentation requirements published in national or local coverage determinations, or the CMS's documentation guidelines. It is the responsibility of the provider of services to ensure the correct, complete, and thorough submission of documentation.