



**MEDICARE
Electronic Data Interchange**

EDI ONSITE TRAINING APPLICATION – Direct Date Entry (DDE) MEDICARE PART A ONLY

DDE Onsite training consists of up to a 4-hour session. The objective is to ensure you understand how to successfully enter, adjust and correct claims via DDE. We do not provide billing guideline training. You will be contacted within 5 business days of receipt of request to set up a date for your training session. **Cancellation policy:** Fee is non-refundable if written cancellation is not received within 5 business days of training date. Note: Pricing is based on *the location training is provided at*. Refer to price listing below.

On-site Training by Area Code	PRICE
904	\$50.00
386	\$200.00
321, 352, 407	\$250.00
727, 772, 813, 863	\$400.00
239, 305, 561, 754, 786, 850, 941, 954, or out of Florida	\$500.00
<i>Training is not currently available in Puerto Rico, the U.S. Virgin Islands, or the Jacksonville office.</i>	

Please complete the following and mail along with the appropriate payment (check or money order), payable to "First Coast Service Options" account number **70-450-395** to: **Medicare EDI – DDE, P. O. Box 44071 – 3C, Jacksonville, FL 32231-4071 – Attn: DDE On-site Training.**

Date: _____ # of attendees: _____

Attendees DDE User ID: _____

Provider Number: _____ Company Name: _____

Connectivity Vendor? _____

Computers available? _____ Projector available (if applicable)? _____

Claims available for entry/correction/adjustment? Yes _____ No _____

Contact Name: _____ Telephone: _____

Training address: _____

City/State/ZIP _____ County: _____

Email Address: _____ Available Date(s)/Time(s): _____

FOR INTERNAL USE ONLY		
Date received: _____	Date Contacted: _____	Date Scheduled: _____
Check #: _____	Amount: _____	Trainer Assigned: _____
Per Diem rate: _____	Expensed: _____	Trainers Evaluation completed on: _____